



## Necessary Elements in the Fundamentals of Human Research

*This 2 1/2 day course provides an introduction to the conduct of human research.*

*Limited space is still available!*

### Topics Covered

The Clinical Research Coordinator; An Overview of Research at Washington University; Recruitment, Informed Consent, and Retention; Conflicts of Interest; Research Integrity; HIPAA Privacy and Security; Study Budgets; Assessing Research Risk; Protocols, Case Report Forms, and Study Phases; Necessary Elements for Social/Behavioral Research; Case Studies in Compliance; Device Billing and the Billing Matrix; Documentation in Clinical Research; An Introduction to the IRB; Writing a Protocol; and Audits.

### Schedule

Session 1: Wednesday, April 18th

8:00 a.m. - 3:45 p.m.

Session 2: Wednesday, April 25th

8:00 a.m. - 3:45 p.m.

Session 3: Wednesday, May 2nd

8:00 a.m. - 12:15 p.m.

### @4240 Building

4240 Duncan Avenue

Office of Technology Management Conference Room, 1st Floor

(Take the Cortex [Red] shuttle on the Medical Campus.)

### Cost of Course: \$125

Includes textbooks and other materials distributed throughout course.

### Payment and Cancellation Policy

Payment is due at least one week prior to the first class date. Advance notice of cancellation (at least five business days prior to the first class date) is required to transfer enrollment to a future session or to receive a refund. If advance notice is not received, the course fee cannot be refunded or transferred. Please contact Susan George Kienzle at [S.George@wustl.edu](mailto:S.George@wustl.edu) or Andrea Morris at [MorrisAM@wustl.edu](mailto:MorrisAM@wustl.edu) to cancel/transfer enrollment or regarding any questions about the cancellation policy.

## Registration is required.

*Registration deadline is Thursday, April 5th. Seating is limited and usually fills much earlier than the registration deadline.*

### How to Register

If you have *never enrolled* in Necessary Elements and would like to register:

Step 1) Click this [Necessary Elements link](#) to Learn@Work, and enter your WUSTL key if prompted.

Step 2) Click the blue "Register" button.

Step 3) You will now see the final registration page. Click the "Complete Registration" button. DO NOT uncheck any of the sessions' boxes, as all three days are part of the program.

If you have *previously enrolled* in Necessary Elements or are non-Wash U, please contact [S.George@wustl.edu](mailto:S.George@wustl.edu) to register.

### Questions?

Please contact Susan George Kienzle at [S.George@wustl.edu](mailto:S.George@wustl.edu) for additional information.